BYLAWS

OF

PARENT ASSOCIATION OF
EAST SIDE COMMUNITY HIGH SCHOOL

APPROVED BY THE MEMBERSHIP ON JUNE 15, 2016

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Introduction to East Side Community High School

East Side is a small 6-12th grade college preparatory school dedicated to the belief that all students can, must and will learn and succeed academically. We set high standards for each of our students and help them meet these standards by providing personal attention, a safe and respectful environment, a strong sense of community, and curricula that is both challenging and engaging. Students, staff, families and community members all see themselves as part of a team whose main goal is the success of every individual student. The goal of the school is to create a community of highly skilled students, lifetime learners and critical thinkers who, upon graduation, will be prepared to go to college and enter the work world.

East Side has an average class size of 16-24 students, and our advisory system provides for frequent communication with families and student support, ensuring that no student is overlooked. East Side has a rigorous portfolio and graduation process. All high school students are required to take a comprehensive 4-year college-preparatory curriculum. We also provide a strong high-school and college-preparatory program for grades 6-8. All students must complete graduation portfolios in the core subjects. Students present and defend their work to committees twice a year through our portfolio roundtable presentations. Students also must complete performance-based assessment tasks, such as, a college-level history research paper and a student-designed science experiment.

Our College Bound program provides personalized and intensive college counseling, awareness and preparation to each student in grades 6-12. Over 90% of our high school graduates attend college. We offer an extensive and free academic, arts, athletic, social and political after-school and Saturday program for all students and families. All of our students take a studio arts class every year and artwork is highlighted and celebrated in our art gallery and shows. Our independent reading and literacy program has been a model emulated across the city, state and country.

We are a highly collaborative professional learning community. All teachers receive extensive professional development, support and common prep/planning time. We handpick and selectively screen all of our teachers in order to provide one of the strongest teaching staffs in New York City. We have received an "A" on our Middle School and High School Report Cards each year grades have been assigned.

We are named one of the city's best public schools in the books Public Middle Schools: New York City's Best and New York City's Best Public High Schools: A Parent's Guide by Clara Hemphill. We have been highlighted as an exemplary school on the PBS special "Tools for Schools."
Article I - Name

The name of the association shall be the East Side Community High School Parent Association, herein referred to as the "association", and located at 420 East 12th Street, New York, NY 10009.

Article II - Objectives

The objectives of the association are to provide support and resources to the school for the benefit and educational growth of the children; to develop a cooperative working relationship between the parents and staff of our school; to develop parent leadership and build capacity for greater involvement; to foster and encourage parent participation on all levels; and to provide opportunities and training for parents to participate in school governance and decision-making. All provisions of these bylaws are in compliance with the Chancellor's Regulations A-660 issued June 27, 2012.

Article III - Membership

Section 1 Eligibility

Parents of students currently attending East Side Community High School ("East Side") are automatically members of the Parent Association of East Side Community High School ("Parent Association"). Parents include parents by birth or adoption, stepparents, legally appointed guardians, foster parents, and persons in parental relation to a child currently attending East Side. Parents of a child who is attending East Side full time while on the register of a citywide program are eligible to be members of the Parent Association.

Section 2 Dues/Donations

The payment of dues cannot be a condition for participation or membership. However, each member shall be requested to make a voluntary donation of $5.00.

Section 3 Voting Privileges:

Each parent of a child currently enrolled at East Side shall be entitled to one vote. Proxy voting or absentee balloting is prohibited. The right of a member to vote may be limited by the Conflicts of Interest restrictions outlined in Chancellor's Regulation A-660 (CR A-660).
Article IV – Officers

Section 1  Titles

The officers of the association shall be:

- President or -Presidents
- Vice President or co-Vice Presidents
- Recording Secretary
- Treasurer
- Title I Representative
- Community Service Chair
- Special Education Chair
- Fundraising Chair
- Events Chair
- Graduation Committee Chair
- General Board Member (6)

The association must elect the mandatory officers: president, recording secretary, and treasurer, in order to be a functioning association. There shall be no qualifications for any office other than to be a parent or legal guardian of a child attending East Side.

Section 2  Term of Office and Term Limits

The term of office shall be from July 1st through June 30th. All parent members are eligible to run for any office.

Term limits for each officer position of the association shall be two (2) consecutive one year terms. A candidate who has served the maximum number of terms may be re-elected to serve an additional terms provided no other interested candidate is nominated and is willing to serve, or once the position has been occupied by another member of the association for at least one term.

Section 3.  Officer Vacancies

In the event that a vacancy occurs in the office of President, Vice President, Secretary or Treasurer, the vacancy will be filled by the next highest ranking officer; for example, a vacancy in the position of President shall be filled by the Vice President, a vacancy in the position of Vice President shall be filled by the Secretary, and a vacancy in the position of Secretary shall be filled by the Treasurer. A vacancy occurring in any other office, or a vacancy in the position of President, Vice President, Secretary or Treasurer which cannot be filled through succession shall be filled through a special expedited election. Any officer so elected shall take office immediately following such election.
Section 4. Election of Title I Parent Representative

Any PTA member, as defined in Article III of these bylaws, may run for Title I Parent Representative, including members elected to any of the other PTA officers positions named in Article IV, Section 1.

Note: If the Title I Parent Representative is also elected to another position, they will not have dual voting rights on the PTA Executive Committee.

Section 5 Duties of Officers

**President:** The president/co-presidents shall preside at all meetings of the association and shall be an ex-officio member of all committees except the nominating committee. The president shall appoint chairpersons of association committees with the approval of the executive board. The president shall delegate responsibilities to other association members and shall encourage meaningful participation in all parent and school activities. The president shall attend all regular meetings of the presidents' council and shall be a mandatory member of the school leadership team ("SLT"), however the president may appointment alternates from the executive board to attend the SLT meetings in his/her stead. The president shall meet regularly with the executive board members in accordance with these bylaws to plan the agendas for the general membership meetings. The president shall be one of the eligible signatories on checks. The president shall assist with the June transfer of association records to the incoming executive board.

**Vice President:** The vice-president/co-vice presidents shall assist the president or co-presidents and shall assume the president's or co-presidents duties in his/her or their absence or at the president's request. The vice-president(s) shall be one of the signatories on all checks. The vice-president(s) shall assist with the June transfer of association records to the incoming executive board.

**Recording Secretary:** The recording secretary shall record minutes at all association meetings. The recording secretary's responsibilities shall include the preparation of notices, agendas, sign-in sheets and materials for distribution. The recording secretary shall maintain custody of the association's records on school premises. The recording secretary shall incorporate all amendments into the bylaws and shall ensure that signed copies of the bylaws with the latest amendments are on file in the principal's office. The recording secretary shall assist with the June transfer of all association records to the incoming executive board.

**Correspondence Secretary:** There shall be no Correspondence Secretary.

**Treasurer:** The treasurer shall be responsible for all financial affairs and funds of the association. The treasurer shall also be responsible for maintaining an updated record of all income and expenditures on school premises and shall be one of the signatories on checks. The treasurer shall adhere to and implement all financial procedures established by the association. The treasurer shall prepare and present a written report
of all transactions at every executive board and make same available for review by the
general membership when requested. This report must include income, refunds,
reimbursements and other expenditures, and opening and closing balances for the
reporting period. The treasurer shall also prepare the association’s interim and annual
financial reports. The treasurer shall make available all books and financial records for
viewing by members upon request and for audit. The treasurer shall assist with the June
transfer of all association records to the incoming executive board.

Title I Parent Representative: The Title I Parent Representative shall have a dual
responsibility:

(a) To ensure that information about Title I and other programs, policies and
initiatives are shared with other Title I parents.
(b) Through their representation, that the views of Title I parents are
expressed on issues affecting their children’s education.

Community Service Chair: The community service chair shall work with the Board and
SLT to implement fun and meaningful community service projects. The chair will serve
as a resource for students, advisory groups, and faculty in providing information to them
about for service projects, and seek the input of students and parents on community
issues that are important to them. The chair will also research “student friendly”
community service agencies in New York City used as resources.

Special Education Chair: The special education committee shall work closely with school
administrators and staff to make certain that the needs of those students with
individualized education plans, and/or receiving other special education services, are
being met. The committee shall also be responsible for maintaining, circulating and
communicating pertinent information and resources to the parents of children receiving
special education services, act as a liaison between parents and the school
administration when needed, assist parents and administrators with referrals for special
services when needed, and communicate with the Committee on Special Education
regarding issues affecting our children and relay same to the membership.

Fundraising Chair: The fundraising committee shall be responsible for organizing and
implementing fundraising activities for both the school and association, identify private
and corporate donors for solicitations, and solicit community donors in support of both
the school and the association. This includes facilitating the sale of East Side clothing
and gear at select events and/or activities.

Events Committee Chair: The events committee shall be responsible for organizing
events that either have a fundraising component or to promote community building.

General Board Member(s): The general board members (8) shall attend executive and
general membership meetings, promote the school to prospective new families and
encourage volunteerism for current families. In addition, they encourage participation in
events during the school year, inform the president of any information that needs to be
communicated to the board or school administration, work closely with the executive
board to coordinate social activities/events for the school, support and promote the
school's and Parents Association's fundraisers, activities, and events, and provide input on how the Parents Association can use its funds.

Six (6) of the General Members shall be open for election at the June PA elections meeting. Two (2) General Members, plus any of the other six positions that remain unfilled, shall be open for election at a Special Election to be held during the first PA meeting of the following school year.

Section 6  Election of Officers

Officers shall be elected no later than the last day of each school year for a one-year term beginning July 1st. Any timeline established by the association to complete the nominations and election process must adhere to this timeframe. The principal should be notified of the date and time of the annual election by April 1, but must be notified no later than May 1.

The Board may also designate one or more non-mandatory officer and/or general member positions to be elected each Fall. The nominations for the Fall positions shall be submitted no later than September 20th, and the Fall election shall be held no later than October 15th during a general membership meeting. The principal must be notified of the date and time of the Fall election no later than September 15th. Officers and/or Board Members elected in the Fall will serve a one-year term beginning the day of election and ending June 30th.

Employees of East Side may not serve as members of the executive board. This restriction applies equally to employees who have a child currently attending East Side.

1. Nominating Committee: A nominating committee must be established during the April general membership meeting. The nominating committee shall consist of three to five members. The majority of the committee members must come from the general membership. The remaining members of the nominating committee shall be selected by the president, subject to the approval of the executive board. The nominating committee shall choose one of its members to serve as chairperson. This person shall agree to ensure that he/she is familiar with the Chancellor’s Regulations and the Parent Association’s Bylaw in order to assure that the proper protocol for the election process is followed. No person employed at East Side shall be eligible to serve on the nominating committee. No person who is running for office may serve as a member of the nominating committee. No parent who also serves on, works for, or is otherwise an agent for the Citywide Council on High Schools, or the Community Education Council, shall be eligible to serve on the nominating committee.

The nominating committee shall solicit candidates from the membership. The nominating committee will also assist with conducting the election meeting.

The nominating committee’s duties include the following:

- canvassing the membership for eligible candidates;
• preparing and distributing all notices of any meeting pertaining to the nomination and election process, in accordance with CR A-660;
• preparing ballots, attendance sheets, a ballot box, tally sheets and all other materials pertaining to the election;
• verifying the eligibility of all interested candidates prior to the election;
• ensuring that an opportunity for nominations, including self-nominations, to be taken from the floor and then officially closed during the May general membership meeting;
• assist with scheduling the election at a time that ensures maximum participation;
• ensuring that only eligible members receive a ballot for voting;
• ensuring that the election is certified by the principal or his/her designee immediately following the election.

If a nominating committee cannot be formed, the association must proceed with an expedited election – a single meeting where all nominations are taken from the floor for all offices immediately prior to the election.

2. Notices: The meeting notice and agenda for the spring general membership election meeting shall be distributed in accordance with CR A-660's notice requirements. All meeting notices and agendas shall be available in English and translated into languages spoken by parents in the school whenever possible. The distribution date shall appear on all notices. If nominations have been closed, the election meeting notice shall list all candidates in alphabetical order by surname under the office for which they are nominated.

3. Contested Elections and the Use of Ballots:

   a) Written ballots are required for all contested offices. Candidates must be listed on ballots in alphabetical order by last name for each office. Candidates running for co-offices must be listed together and voted for as a team. Where possible, ballots should contain instructions in the languages spoken by parents other than English.

   b) Ballots must remain in the meeting room until the election meeting has been adjourned. Ballots must be counted immediately following the conclusion of voting and in the presence of any members and observers.

   c) Ballots must not be removed from the school. The association must retain ballots on school premises for one year following the date of the election or until the determination of any grievance filed concerning the election, whichever is later.

4. Uncontested Elections: If there is only one candidate for an office, a member must make a motion to cast one vote to elect the candidate for office. A vote of the membership is required for approval of the motion. The result of the motion must be recorded in the minutes.

5. Officer Vacancies:
All officer vacancies must be filled by succession of the next highest ranking officer. For example, a vacancy in the position of president will be filled by the vice-president or next highest ranking officer. In the event that an office cannot be filled through succession, an expedited election must be held to fill the vacancy. Officers who wish to resign their positions once an election has been certified must submit their resignation to the school parent coordinator, the president, and/or recording secretary and immediately turn over all association records. The ranking of officers for succession purposes shall be: president, vice-president, recording secretary, treasurer, correspondence secretary.

6. **Expedited Election Process:**
Expedited elections shall be held to fill vacancies in the event they cannot be filled through succession. The executive board shall be responsible for announcing vacancies and distributing written notice of the expedited election. All nominations must be taken from the floor, immediately prior to the election. If the election is contested, written ballots must be used in accordance with Section 4.3 of these bylaws.

**Section 7  Education Council Selectors**

The PA President, Secretary and Treasurer are eligible to vote for District 1 Community Education Council (CEC) members, who are elected every two years for two year terms. In the case of co-presidents, co-recording secretaries and/or co-treasurers, the remaining executive board members will vote to choose who will be the Community Education Council, Citywide Council on High Schools or District 75 Council selector(s).

**Section 8  June Transfer of Records**

All PA Records must be maintained for 6 years. Outgoing executive board members must ensure that records are transferred to the newly elected executive board members, including all parent contact information obtained during their term of office. Transfers must occur on school premises, in the presence of the principal, the next practicable day after the election. At least one meeting will be scheduled during the month of June for this purpose. Any member of the executive board may request the assistance of the presidents' council during this process.

**Section 9  Disciplinary Action**

Association officers may be removed for unsatisfactory performance through the process outlined below:

- At any general membership meeting, an association member may make a motion to begin the process of removing an executive board member for unsatisfactory performance. An executive member may also make a motion to begin the process of removing a fellow executive board member for unsatisfactory performance during a board meeting.
• The motion must be approved by two-thirds of the assembled members at the next general membership meeting, and the general membership must select a review committee by majority vote. Executive board members may not serve on the review committee.

• The review committee will gather relevant information and present its findings to the general membership to allow the members to make an informed decision about the motion. Findings must be presented in writing at a general membership meeting within 30 calendar days of the date the motion was presented. The association's notice and agenda must indicate that a vote will be taken by the general membership regarding the removal of an executive board member.

• The result of the motion must be submitted in writing to the principal and to the Division of Family and Community Engagement.

Article V - Executive Board

Section 1 Composition

The executive board shall be composed of the elected officers of the association. Officers shall be expected to attend all executive board meetings.

Section 2 Meetings

Regularly scheduled meetings of the executive board shall be held monthly, September through June, on the second Tuesday of every month at 6:00 PM, unless such date falls on a legal or religious holiday, in which case the meeting shall be held on the following or previous day to be determined by the board in advance.

Section 3 Voting

Each member of the executive board shall be entitled to one vote.

Section 4 Quorum

Three (3) members of the executive board shall constitute a quorum, allowing for official business to be transacted.
Article VI - General Membership Meetings

Section 1 General Membership Meetings

1. The general membership meetings of the association shall be held monthly, September through June, on the fourth Tuesday of the month at 6:00 PM, unless such date falls on a legal or religious holiday, in which case the meeting shall be held on the following or previous day as determined by the executive board in advance. Written notice of each membership meeting shall be distributed in languages spoken by parents at the school, whenever possible. Notice must be send at least ten calendar days prior to the scheduled meeting.

2. All meetings, including committee and executive board meetings must be held in the association's home school. Under no circumstances are association meetings to be held in private residences or commercial venues (e.g. restaurants and private clubs).

3. All eligible members may attend and participate in general membership meetings.

4. Non-members may only speak or otherwise participate, if acknowledged by the presiding officer.

Section 2 Order of Business

The order of business at meetings of the association, unless changed by the executive board shall be [may be adjusted]:

- Call to Order
- Review of Minutes from last membership meeting
- PA President's Report
- Principal's Report
- School Leadership Team Report (if applicable)
- Treasurer's Report (if applicable)
- Committee Reports
- Guest Speaker
- Old Business
- New Business
- Adjournment

Section 3 Quorum

A quorum of nine (9) members of the association shall be required in order to conduct official association business, including a minimum of two (2) executive board members and seven (7) parent members.
Section 4 Minutes

Minutes of the previous meeting shall be available in written form and read at every general membership meeting. The minutes of any association meeting must be made available to any member upon request.

Section 5 Special Membership Meetings

1. A special membership meeting may be called to deal with a matter of importance that cannot be postponed until the next general membership meeting. The president may call a special membership meeting with a minimum of 48 hours written notice to parents stating precisely what the topic of the meeting will be.

2. Upon receipt of a written request from three (3) association members, the president must call a special membership meeting within 5 calendar days of the request and provide 48 hours written notice to parents.

Section 6 Parliamentary Authority

Meeting rules of order should be adopted for use as a guide and included in these bylaws. Where no meeting rules of order are adopted, Robert's Rules of Order – Newly Revised will be deemed to apply, provided that it is consistent with laws, policies, rules, and regulations.

Article VII - Committees

Section 1 Standing Committees

Standing Committees are permanent committees established by the PA general membership. The following Standing Committees have been established by the ESCHS Parent Association:

- Community Service
- Special Education
- Fundraising Committee
- Events Committee
- Graduation Committee

Standing Committee chairpersons shall be elected each year, along with the other PA Board officers and shall be allowed to vote on executive board issues. Additional Standing Committees may be established only by a vote at a general membership meeting.
Section 2  

Ad-hoc Committees

Ad-hoc (temporary) committees shall be established by executive board approval. Except as written elsewhere in these bylaws, the President, with the consent of such person and the approval of the Executive Board, shall appoint the chairperson of each ad-hoc committee from among the members volunteering for such committee.

Section 3  

Committee Minutes

The committee chairperson shall ensure that minutes are kept of each committee meeting, and the chairperson or his or her designee shall be prepared to report on the workings of the committee at general membership meetings and, if requested, at meetings of the Executive Board.

Section 4  

Location of Committee Meetings

Except in extenuating circumstances, all committee meetings shall be held at ESCHS.

Article VIII - Financial Affairs

Section 1  

Fiscal Year

The fiscal year of the association shall run from July 1 through June 30.

Section 2  

Signatories

The treasurer, president and/or co-presidents, vice president and/or co-vice presidents shall be authorized signatories to checks. All checks require at least two (2) signatures, and one signature must be that of the treasurer, who is responsible for all financial transactions. The two (2) signatories of a check may not be related by blood or marriage. Under no circumstances may spouses, siblings, in-laws or other relatives or members of the same household sign the same association check. An association member may not sign a check if she/he has any direct or indirect interest in the expenditure.

Section 3  

Budget

1. A budget committee shall be established by the Treasurer each school year. It shall consist of three (3) to five (5) persons and be chaired by the Treasurer. The committee shall be responsible for presenting to the membership a written review of the prior year's budget for discussion at the May membership meeting. The
budget committee shall be responsible for the development and/or review of the budget process, which includes:

- The review of the current budget, annual financial status, accounting, expenditures and outstanding bills and prepare a proposed budget for the next school year.
- The proposed budget must be presented to and approved by the membership no later than the June meeting.
- Review of the proposed budget for presentation and discussion during the September meeting. Budget amendments may be proposed at this time.
- The budget committee must present the budget process for membership approval no later than the October meeting.
- The counting and handling of any cash, checks, or money orders received by the association, must be completed by at least 2 association members. These association members cannot be related by blood or marriage. Funds must be counted in the school on the same day of receipt. The association’s financial records must display the total amount of funds and the signatures of the association members who participated in counting the funds.
- All funds should be deposited in the bank account by authorized executive board members within 1 business day of receipt, but in any event, no longer than 3 business days. If the deposit will not be made within 1 business day, the executive board must ensure that all funds are secured in a locked location on school premises. The executive board must obtain written acknowledgement from the principal when association funds are secured in the school. Under no circumstances may fundraiser proceeds be stored in a member’s place of work or residence. Association funds must be taken to the bank for deposit by at least 2 authorized members.
- Documentation related to every transaction must be maintained at the school (e.g., cancelled checks, deposit receipts, purchase orders, association minutes related to the financial transactions, etc.)

2. The budget may be amended by vote of the general membership at any membership meeting.

3. All expenditures not included in the budget at the time of its adoption must be approved by vote of the general membership.

4. The executive board is authorized to make an emergency expenditure not to exceed $1,000.00 with a two-thirds approval of the executive board. Emergency expenditures are appropriate for the following purposes: An emergency expenditure is a payment or purchase that must be made to ensure the continuity of good business practices by the Parent Association, but that also must be accomplished within a time frame that does not allow for a vote by the general membership. These expenditures shall be reported to the general membership at the next association meeting in writing by the treasurer. The minutes of the meeting must reflect a vote taken by the association to accept this action.

5. The principal’s written consent is required when a fundraising activity is held during school hours or on school property.
Section 4  Audit

The PTA membership may, by majority vote, request an internal audit to review PTA accounting procedures and spending. In such event the Office for Family Engagement and Advocacy (OFEA) and the District 1 Presidents' Council must be notified of audit committee meetings and its review of financial records. The community superintendent, Chancellor or Chancellor's designee may conduct an audit when a grievance related to the PTA's funds is filed, when serious allegations are raised or when requested by the Community District Education Council (CEC). Audits shall be conducted in accordance with Chancellors Regulation A-660, Section I.L.

Section 5  Financial Accounting

1. The treasurer shall prepare the Interim PA Financial Report by January 31st and the Annual PA Financial Report by the June meeting, including all income, expenditures, and other transactions. These reports shall be presented and reviewed by general membership. Copies of these reports shall be provided to the principal.

2. The treasurer shall be responsible for all funds of the association and shall keep accurate records in a form consistent with these bylaws and applicable Regulations of the Chancellor. In accordance with Chancellor's Regulation A-610, parents must obtain written approval from the principal before collecting fundraiser proceeds from students. The treasurer and at least one other officer shall transport all funds to the bank. Deposit slips shall identify the source of all deposited funds. All parties involved in financial transactions shall initial the deposit slips. All financial records of the association including checkbooks, ledgers, cancelled checks, invoices, receipts etc., shall be maintained and secured on school premises.

Section 6  Direct Appeal Funds

1. Direct Appeal funds shall be treated and administered as separate funds from those fund-raised and earned by the Parent Association during the school year. The Treasurer and Co-Presidents shall collect and record all Direct Appeal donations, and the Treasurer shall maintain an accurate accounting of incoming deposits, and outgoing expenditures.

2. An official form requesting funds from the Direct Appeal shall be made available to all staff and parents of East Side, as well as the in-house Beacon Program for the benefit of East Side students.

3. Requests shall be reviewed by the Parent Association Board, and prioritized. The Board shall present the Direct Appeal requests and their recommendations to the General Membership for their vote at the next monthly meeting. Those requests approved by the General Membership will be disbursed accordingly.
4. Emergency Disbursements. Requests which are determined by the Parent Association Board to be a priority, and must be disbursed prior to the next General Membership meeting, will be treated as an emergency disbursement by the Board. The Board will then vote to approve the disbursement. The emergency disbursement must be approved by two-thirds of the Board members, and cannot exceed $1,000.00. The request and disbursement must then be presented to the General Membership at the next meeting for a retroactive approval.

Article IX – New York State Sales Tax Exemption

New York State Department of Tax and Finance – Sales Tax Exemption Status Requirements

Section 1 Dissolution of the East Side Parent Association

In the event of dissolution of the East Side Parent Association (the “organization”), all of the remaining assets and property of the organization shall, after necessary expenses thereof, be distributed exclusively to East Side Community High School, for the purposes of the organization in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organization under section 1116(a)(4) of the New York State Sales and Use Tax Law, as the governing body of the organization shall determine.

Section 2 Use of East Side Parent Association Assets

No part of the net earnings of the organization shall inure to the benefit of any member, trustee, director, officer of the organization or any private individual (except that reasonable compensation may be paid for services rendered to or for the organization), and no member, trustee, officer of the organization, or any private individual shall be entitled to share in the distribution of any of the assets on dissolution of the organization.

Section 3 Restrictions on Legislation and Campaigning

No substantial part of the activities of the organization shall be carrying on propaganda, or otherwise attempting to influence legislation and the organization shall not participate in, or intervene in (including the publication or distribution of statements), any political campaign on behalf of any candidate for public office.
Section 4  Restrictive Purposes and Activities

Notwithstanding any other provision of these articles, the organization is organized exclusively for educational purposes, as specified in section 1116(a)(4) of the New York State Sales and Use Tax Law.

Article X – Amendments and Regular Review of Bylaws

These bylaws may be amended at any regular meeting of the association by a two-thirds vote of the members present, provided the amendment was presented in writing to the membership at the previous meeting, and appears in the notice of the meeting at which it is to be amended. Amendments are effective immediately unless otherwise specified. A thorough review of these bylaws shall be conducted every 3 years. All provisions of these bylaws must conform to CR A-660 and Department of Education guidelines.

Any member may present a motion at a general membership meeting to amend a provision of the bylaws that is not in compliance with CR A-660. Amendments that bring the bylaws into compliance must be voted on immediately after the motion is presented. A two-thirds vote of the membership is required for approval.
These bylaws as set forth above have been voted on and approved by the membership. The most recent amendment was approved, in accordance with the provisions of Article IX, at the membership meeting held on January 29, 2013.

Signed By: Carolyn K. Culley

Date: 4/30/2016

Recording Secretary

Filed with the Principal on __________ (Month) __________ (Day) __________ (Year)